

IFTA Audit Committee Teleconference
Minutes
February 12, 2013

Committee Members:

Jeff Hood, Chair, In	David Nicholson, Vice-Chair, OK
Dawn Lietz, Ex-Officio, NV	Kristie Zanis, NH
Tony Dewell, BC	Don Williams, ID
Stacey Hammock, WY	Diana Kay, FL X
Bob Gattinella, RI	Bob Schwab, MO
Jimmy Tompkins, AL	

Board Liaisons:

Scott Greenawalt, OK
Ric Listella, OR

IFTA Inc. Advisors:

Debbie Meise

Absent: Dawn Lietz, Scott Greenawalt

There was a motion to approve the January 31, 2013 Audit Committee minutes with two corrections. Dave motioned 1st and Ann Marie 2nd. Motion carried.

Old Business

Several comments were made as to the success of the workshop. The bar has been set high for the next workshop. The comments from the attendees will be made available for review by the two audit committees. A possible theme for next year's workshop was "Hitting the Mark". Jeff will get with the IRP Audit Committee about the theme.

New Business

PAWG- Just getting started. Conference calls will be held the third Tuesday of each month. 1st call is 2-19-2013. Jeff reminded all, that any ballot from this work will be proposed by the IFTA Audit Committee. So the committee will continue to be involved in this process.

Webinars- 1st up Sample Selection/Representation. Looking for volunteers to participate in webinars, so everyone should think about it. Jeff will be discussing webinars during the Planning Committees joint call. The plan is to have a webinar during the 2nd quarter 2013 and future webinars would follow the Workshop agenda. Next up would be Projections.

Committee Protocol- when we receive inquiries we should respond as a committee. Try to get the best description and let them know it will be brought before the Audit Committee for discussion and response. This way we avoid conflicting information. As a side note: Conference calls are open.

Open Discussions

As Dawn moves from the chair to Ex-officio, she is to be commended for her work and guidance as the chair. Anne Marie was also thanked for her hard work and was recognized as the longest tenured IFTA Audit Committee member.

Diana asked if she needed to put together the notes from the joint IFTA and IRP meeting from the workshop. Jeff indicated yes and to provide them to him.

Jeff asked for advice from Debbie concerning the issue industry had brought during the 1-31-2013 committee meeting. Debbie advised to review the documents before issuing any statement. Do your homework. This may not be a compliance issue, but maybe something for best practices. Dawn has reached out in regards to the issue.

Motion to adjourn- David

2nd – Bob S.

Meeting Adjourned. Next Meeting 3-12-2013. As a reminder meetings are held every second Tuesday of each month.